



Health, Safety and Environment
UNSW Medicine
May 2017

UNSW Health & Safety Training 2017

Note: New Hires shown are from the period 01 January 2017 – 31st March 2017.

Report was run on 26th April 2017

New Hires are only currently active employees

This report includes newly hired employees in Continuing and Fixed term Full time and Fractional Academics.

It does not include Part time Professional Staff, Casual Employees, Contractors and Honorary Title Holders.

Faculty/Division	# of New Hires	New Staff Completed H&S	H&S Awareness	New Staff Completed ERGO	Ergonomics
CLCE	8	5	63%	5	63%
DOP	9	7	78%	6	67%
DVC E	8	3	38%	3	38%
DVC R	31	24	77%	22	71%
ENG	22	15	68%	16	73%
FASS	8	6	75%	6	75%
FBE	6	4	67%	3	50%
FINS & OPS	21	11	52%	11	52%
FM	4	2	50%	2	50%
MED	59	52	88%	50	85%
SCI	28	23	82%	24	86%
UNSW AD	5	3	60%	3	60%
UNSW BS	13	7	54%	8	62%
UNSW CAN	18	12	67%	13	72%
UNSW LAW	3	2	67%	1	33%
VP CoS	12	8	67%	8	67%
VPIMC	2	1	50%	1	50%

UNSW Medicine Level 2 Health and Safety - May 2017

- Mandatory Health and Safety training for new staff hires (January 2017 – April 2017) within the Faculty is ~86% compliant. Those who have not completed this training will be reminded to do so as a matter of priority.
- “UNSW Health and Safety: Due Diligence for Officers” training has been delivered to the Faculty Board (Level 2 Committee) July 2016. Individual Heads of Schools/Centres/Institutes who missed this training need to schedule time to complete this. Contact Gregory Maxwell (Medicine Health and Safety Coordinator) to arrange a suitable time.
- UNSW Medicine will be participating in the Global Challenge (formerly the GCC) commencing May 24th. The Global Challenge encourages participants to complete at least 10,000 steps a day for 100 days and is a health and wellbeing event that takes participants on a virtual journey around the world, with sections of the challenge devoted also to sleep, nutrition and life balance.
- Workers Compensation Report (2017 to date):
 1. Medical Treatment Only – staff member strained lower back and hip whilst pushing a trolley which was in poor condition (damaged, misaligned wheels)
 2. Lost Time Injury – staff member injured neck and shoulder whilst lifting and moving a heavy clinical specimen.
- Notable Incidents/Injuries (since previous meeting):
 1. Biological Exposure - Researcher was dispensing human sera into a tube from a needle and syringe. The needle became detached from the syringe. The sera splashed with force out of the tube and splashed the researcher in the face. The researcher was wearing gloves, lab gown and safety glasses. Reminder to staff to take care when handling biological specimens, especially when dispensing liquids from a syringe. Supervisors to consider the need to re-train staff/students where necessary.
 2. Student on clinical placement sustained injuries as the result of a fall down a set of stairs. Student was admitted to hospital for assessment and will require surgery to their hand.
 3. Other slips, trips and falls have been reported by students and staff across the Faculty. The majority of falls are occurring outside or in stairwells. Staff and students are reminded to report any uneven or potentially dangerous surfaces to FM, their supervisor or Engineering Services (hospital sites) for repairs.
- Laboratory Inspections are currently being scheduled across the Faculty. All laboratory-based groups need to be undertaking inspections of their workspaces to ensure hazards and risks are identified and appropriately controlled. Corrective Actions which are identified during these inspections need to be recorded in the myUNSW Hazard and Incident Reporting system. Staff should be encouraged to report any hazards, incidents or injuries as soon as possible.